











If you are looking for a summer job, connect with us to make that happen!

Our **SUMMER WORK EXPERIENCE PROGRAM** gives you the opportunity to get an overview of a certain field or company, develop your knowledge and skills, gain insight into a certain role and a valuable set of contacts for the future.

## **HOW DOES THE SUMMER WORK EXPERIENCE PROGRAM WORK?**

- You must be between the ages 16 and 21
- You must be available to start a job in June and end in August (flexible schedule is on a case-by-case basis)
- You must attend and complete an orientation and training sessions (see dates on right column)
- You must be willing to work a minimum of 15 hours a week up to 240 hours or 90 days, whichever comes first
- Earn \$10.00 per hour while learning on the job

## **HOW DO WE HELP?**

Our Business Solutions Team will actively consult with businesses throughout Washington and Waukesha County to secure paid work experiences opportunities that match your interests and abilities!

Job coaching will be provided on an as needed basis, as well as worksite monitoring by our Business Solutions Team to ensure you have a successful work experience!

Get started by contacting your DVR Counselor.

Forward Careers, Inc. is an Equal Opportunity Employer & Service Provider. If you have a disability and need information in an alternative format, including language assistance or translation, and/or need assistance with this information, please contact us at (262) 695-7800 or call through Wisconsin Relay Service 711. Funding provided by the Department of Labor Employment & Training Administration Workforce Innovation & Opportunity Act.

## TO PARTICIPATE IN THE PROGRAM

- 1) Contact your DVR Counselor
- 2) Select a Date for Your Orientation & Training
  - \*Orientation Sessions Available On:
  - May 28, 2018 4:30 pm to 6:30 pm
  - May 30, 2018 4:30 pm to 6:30 pm
  - \*Training Sessions Available On:
  - June 13, 2018 9:00 am to 3:30 pm
  - June 14, 2018 9:00 am to 3:30 pm
  - \*Must bring own lunch to training session.
- 3) Contact Jennifer to RSVP for sessions @ 262.695.7989 • jaldrich@wctc.edu
- 4) Parents are encouraged to attend orientation to review and sign documents.
- ORIENTATION & TRAINING LOCATION

Workforce Center 892 Main Street Pewaukee, WI 53072

\*\*Participants must complete the orientation & training sessions to participate in the work experience program.

A proud partner of the American **Job**Center network