

Policy: E-12 Recording Income Requirements

Revised [7.2.18]

Updates:

7/2/2018: Updated with new DWD income policy

6/7/18: ASSET change: break out of family and individual income levels

3/1/18: Updated for 2018 fpl levels

10/1/2017: Updated to include adult program as income is no longer an eligibility requirement

4/20/16 ASSET Technical Bulletin update on changes

4/5/16: Added instruction based on LPL email below on low income entry info

3/16/16: Updated for WIOA

11/14/2013: First posted

Background: To fulfill DOL reporting requirements, the Income Previous 6 months was added to the Title 1 Program tabs. Except for limited circumstances for some youth program enrollments, income status is not used for eligibility purposes. As such, the responses entered into ASSET may be documented by self-attestation (per email from DWD) and may be captured through an application for services or other form which includes the applicant's signature and is dated (WIOA application and/or income verification form). The forms must document income for the past 6 months for all family members. Persons ordinarily included in the definition of family, but claiming to be no longer dependent, must attest to their individual status (see Financial Disclosure Statement). Individual must also show source of support (on income verification form). For complete definition of family and dependent status, see [state policy](#). See DWD [policy on income](#) for what to include as income.

Determining Family Income and Poverty Status Chart for WIOA OSY, AP and DW Programs

Updated fpl info 3/1/18

updated llsil info 6/7/18

Legislated limits for income based ISY and OSY enrollments using income as eligibility

#of persons in the family	fpl Income level for past 6 months	70% LLSIL Income level for past 6 months	150% fpl	200% fpl	AP priority for training 300% fpl
	A	B	C	D	E
1	\$6,070	\$4,829	\$9,105	\$12,140	\$18,210
2	\$8,230	\$7,915.50	\$12,345	\$16,460	\$24,690
3	\$10,390	\$10,864	\$15,585	\$20,780	\$31,170
4	\$12,550	\$13,412	\$18,825	\$25,100	\$37,650
5	\$14,710	\$15,826.50	\$22,065	\$29,420	\$44,130
6	\$16,870	\$18,512.50	\$25,305	\$33,740	\$50,610
7	\$19,030	\$21,198.50	\$28,545	\$38,060	\$57,090
8	\$21,190	\$23,884.50	\$31,785	\$42,380	\$63,570
Each additional person	\$2,160	\$2,686			

ASSET Manage Programs documentation

Income Previous 6 months field

At or below fpl - use this if 6 month income falls in column A

At or below llsil - use this if 6 month income falls in column B

not low income - use this if income falls in column C-E

Definitions:

Family: Two or more persons related by blood, marriage or decree of court, who are living in a single residence, and are included in one or more of the following categories:

- A married couple and dependent children
- A parent or guardian and dependent children
- A married couple

Recording Income Requirements

Revised [7.2.18]